



Native Village of Eyak
EMPLOYMENT APPLICATION FORM

_____ Title of Position Applied For

1. Name: _____
2. Contact Phone: _____ Email Address: _____
If a confidential message cannot be left at this number or address, how should we contact you? _____
3. Mailing Address: _____
4. Are you known by any other name? Yes No Other Name(s): _____
5. Are you Alaska Native? Yes No. If *yes*, name your ANCSA Village Corporation _____
 & Regional Corporation: _____
6. Are you an enrolled member of a federally-recognized tribe? If *yes*, identify the tribe and its location: _____
7. U.S. Citizen? Yes No. How did you hear about us? _____
8. Are you a veteran? Yes No. Type of Discharge: _____ Branch of Service: _____

9. EDUCATION

Circle years completed: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20
Elementary High School College Post-Graduate

High School Name/Address: _____
 Did you graduate? Yes No. Year diploma received: _____
 High School Equivalency Certificate (GED) State: _____ Date: _____ #:

Name & Address	From	To	Degree	Major	Date of Degree
College					
Graduate School					
Other					

ADDITIONAL & SPECIAL QUALIFICATIONS

10. Membership in Professional Association, Unions: _____
11. Registration, Certification and/or Licenses: _____
12. Language spoken other than English: _____
13. Clerical and Office Skills: Typing ___ wpm Shorthand ___ wpm WORD: _____
14. Office machines experienced in: _____
15. Software: _____

16. Mechanical equipment, electronic equipment or machinery you are qualified to operate and/or repair:

17. Will you accept a position requiring travel? Continuous Frequent Occasional
 Remote Areas No Travel

18. Are you available for the following types of positions: Full-Time Part-Time
 Seasonal Temporary

19. PREVIOUS/CURRENT EXPERIENCE

Employer:	Employment Dates	Job Title:
	From _____ To _____	
		Work Performed:
Address:	Hourly Rate/Salary	
	Starting _____ Final _____	
Supervisor & Phone No.:		
Reason for Leaving:		
Employer:	Employment Dates	Job Title:
	From _____ To _____	
		Work Performed:
Address:	Hourly Rate/Salary	
	Starting _____ Final _____	
Supervisor & Phone No.:		
Reason for Leaving:		
Employer:	Employment Dates	Job Title:
	From _____ To _____	
		Work Performed:
Address:	Hourly Rate/Salary	
	Starting _____ Final _____	
Supervisor & Phone No.:		
Reason for Leaving:		

Use additional pages or attach resume to describe last 7 years of employment and any other relevant experience.

20. CHARACTER REFERENCES

List at least three references (not related to you) who have knowledge of your character, experience and ability:

Name and Relationship	Address	Phone

Please feel free to attach relevant letters of reference.

21. PROFESSIONAL REFERENCES

List at least three professional references (not related to you) who have knowledge of your professional qualifications, ethics, competence, experience and ability. If you have previously identified individuals qualified to provide a professional reference, please indicate.

Name and Relationship	Address	Phone

Please feel free to attach relevant letters of reference.

22. When are you available to start work? _____

CRIMINAL HISTORY

23. Have you ever been convicted of a felony? Yes No
 If yes, identify the date of conviction, where the charges were determined, the nature of the charge, and case number. _____

24. Have you ever been convicted of a misdemeanor involving violence, minors under the age of 18, or weapons? Yes No
 If yes, identify the date of conviction, where the charges were determined, the nature of the charge, and case number. _____

25. Answer the following question if the position applied for is a child contact position subject to the Indian Child Protection and Family Violence Protection Act:
 Have you ever been arrested or charged in connection with sexual abuse or sexual assault of a minor or adult? Yes No
 If yes, identify the date of conviction, the result of the charge or arrest, the nature of the charge, location of proceedings, and case number. _____

26. CERTIFICATION AND AUTHORIZATION

I certify the information provided on this application to be correct and accurate. In order to be considered for employment, I authorize the Native Village of Eyak to investigate the information provided and my background, including criminal and credit records.

Date: _____ Applicant Signature: _____