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10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, and the Gulf of Alaska

## Heavy Equipment Operator/ Technician

*This position is responsible for operating and maintaining NVE's heavy equipment, as well as leading crews of laborers and operators to achieve broad project deliverables. Oversees safety protocols and keeps projects running efficiently and on schedule. Work will be done using power and hand tools, trucks, ATV's and heavy equipment.*

The incumbent performs a variety of routine work within established policies and procedures and receives detailed instructions on new projects and assignments.

**Team:** Tribal Public Works

**Reports to:** TPW Directors

**Salary Status:** Non-Exempt from Overtime

**Salary Range:** \$28.00 - \$35.00/ Hr.

**Schedule:** Seasonal, Fulltime

**Last Revised:** May 2019

### Responsibilities/Duties

- Operation, maintenance, and planning for NVE's inter-departmental fleet of equipment, including, but not limited to heavy equipment, boats, vehicles and ATVs.
- Knowledge and competency to safely operate Motor Graders, Loaders, Skid steers, Excavators and Tractor trailer combos without restrictions.
- Works with Tribal Public Works Director and their designated project managers to understand and organize projects.
- Follow approved work plan including strict safety protocols.
- Set and adhere to daily check in schedule as required.
- Works independently to complete projects.
- Supervise Laborers and Equipment Operators.
- Hold safety meetings and enforce strict safety protocols.
- Ensure project is progressing according to schedule.
- Keep log of work performed for federal reporting requirements.
- Perform and document maintenance on all equipment per manufacturer's maintenance schedule.
- Remove hazardous waste, including contaminated dirt and abandoned tanks and military items.
- Operate chainsaws and other power equipment in a safe manner.
- Maintain equipment such as saws, trucks and tools.
- Input data into computer workstation as required.
- Attend all required staff meetings and trainings.
- Work with other agencies as needed.
- Other duties as assigned.

### Competencies (Knowledge, Skills and Abilities)

Must maintain Class A CDL and be willing to obtain any necessary endorsements. Must have the ability to supervise and lead a team in a remote setting and able to work and live in remote areas safely. Must have the organizational and problem-solving skills to manage a project with minimal direct supervision. Must have the knowledge and skills to assess field situations, and remain a calm, effective leader during an emergency. Must be familiar with Microsoft Office programs, able to operate printers, scanners and digital




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cameras. Must be able to communicate verbally and in writing in order to provide status reports and generate tracking records. Must stay productive and show initiative and be self-motivated when working alone. Must have the ability to operate ATVs, run and service chain saws, hand held brush cutters, trucks, ATVs, hand tools and material handling equipment. Knowledge and skills operating small boats in open and swift water preferred. Ability to. Ability to perform boat, auto, and equipment maintenance. Willingness to participate in and comply with safety training programs. The position requires a willingness to maintain competence with firearms as a deterrent to dangerous wildlife, training is provided.

**Experience Requirement**

Experience in leading outdoor/remote site crews preferred. General boating and outboard knowledge and experience. Experience working in the woods in a remote setting. Experience with 4wd and ATV trail running. Experience with camp set, cooking and daily living skills in the woods. Experience in operating small boats, ATV's and power tools required. Experience working in remote areas and in outdoor conditions preferred. Must be minimum 18 years of age and possess a current Alaska Commercial Driver's license. Will be subject to drug and alcohol screening as per NVE policies. Class A CDL required.

**Education Requirement**

High school diploma or equivalent. Bachelor's degree preferred.

**Performance Standard**

Applicant must be able to regularly lift and carry 75 lbs. over rough terrain. The position requires that applicants are in current sufficient condition to perform physically demanding tasks. The use of hand, eye and muscle coordination to safely operate heavy equipment, boats, power tools and hand tools is required.

**Environmental Factors**

Majority of work will be completed out of doors. The position poses significant likelihood of encountering inclement/cold weather and dangerous wildlife. Some possibility of remote/cold water survival situations. This position entails risks of injury from using power tools and normal risks of physical labor done in the outdoors.

**Disclaimer**

Nothing in this job description restricts NVE's right to assign or reassign duties and responsibilities to this job at any time. By signing below, I acknowledge receipt of this job description and that my supervisor has discussed it with me.

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 Supervisor Signature                                          Date

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 Employee Signature                                          Date

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 Team Leader Signature                                          Date